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# KIMBLE COUNTY GROUNDWATER CONSERVATION DISTRICT

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Public Hearing  
November 28, 2022, 6:00 PM  
Kimble County GCD Office  
731 Main Street Suite B / P.O. Box 31  
Junction, Texas 76849

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## MINUTES

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Directors Present: Reginald Stapper, Marvin Wilson, Jim Portz, Clint Smith, and Mike Carter

District Staff Present: Tascha Schulze and Meredith Allen

Public Attendance: Andrew Burnard

### Regular Board Meeting

**1. Call Regular Meetings to Order, establish a quorum.**

Reginald Stapper called the regular business meeting to order at 6:00 pm.

**2. Public Comment Period**– No public comments were made.

**3. Consider, possible action to Approve Minutes of the October 24, 2022 meeting**

Clint Smith made a motion to approve the minutes of the October 24, 2022 meeting. Marvin Wilson seconded, and the motion passed.

**At 6:10, the Clint Smith made a motion to enter executive session: Deliberations regarding Personell Matters: In Accordance with Texas Government Code 551.074. The motion was seconded by Marvin Wilson and passed unanimously. At 6:30, Directors reconvened into open session with a motion made by Mike Carter and seconded by Jim Portz. The motion carried.**

**4. Consider, possible action to approve Treasurer’s financial report & payment of bills**

Mike Carter made a motion to approve the financial report and payment of bills. Jim Portz seconded the motion and the motion carried. Clint Smith made a motion to approve supplemental pay for employees totaling \$1,000, with \$750 for Meredith and \$250 for Tascha. The motion was seconded by Marvin Wilson and passed unanimously.

**5. Consider, possible action to approve permit: Paul Tuttle, off Cactus Flat Road, 25acre-feet, proposed Domestic <10 acres Well**

Clint Smith made a motion to approve the permit application for 25 acre-feet, contingent on the well being 400 feet from the nearest well and including a meter to report annual use to the District. Jim Portz seconded the motion. There were 4 ayes, Marvin Wilson abstained, so the motion passed.

**6. Review of the Monitoring Wells**

Meredith gave a review of the 4<sup>th</sup> quarter monitoring for 2022. No action was taken.

**7. Review of Groundwater Availability Certificate for Crooked Creek Ranch**

Meredith gave a review of the recent Groundwater Availability Certificate for Crooked Creek Ranch. She informed the Board of the Kimble Co. Commissioner’s Court meeting held on the matter, and the positive experience from the help of Collier Consulting who performed the review on the District’s behalf. No action was taken.

**8. Manager’s comments**

Meredith gave updates on District Activity. Discussion was held on the District hydrologist, and upcoming subdivision water availability studies. No action was taken.

**9. Director Comments/Directives to Staff**

The directors requested that Meredith discuss the supplemental pay with the accountant to properly administer the additional salary.

**10. Consider, possible action meeting adjournment.**

A meeting was scheduled for January 23, 2023, at 6pm. Clint Smith made a motion to adjourn the meeting. The motion was seconded by Marvin Wilson and passed unanimously.